

**JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-110062**

Ref. No. JH/ES/04/99

Date: - -11-2016

N.I.T. for disposal of unserviceable E-waste

The Jamia Hamdard (Deemed to be University) invites sealed tenders for the disposal of following unserviceable e-waste items **"Is where is basis"**

"Computer Monitors, Printers, CPU, UPS, Batteries, Key boards and Scanner etc."

The detail tender and other terms & conditions can be downloaded from the Jamia Hamdard Website www.jamiahamdard.ac.in from 21-11-16 to 28-11-16. The tenderer must attach the tender fee Rs. 500/- along with the tender in the form of Demand draft, which shall be in favors of Registrar, Jamia Hamdard.

The tenders may be drop the tender in tender box up to 3.00 p.m. on or before 28-11-16. The same shall be opened on 28-11-16 at 3.30 p.m. in the office of the Estate Officer at Admn. Building. The competent authority of Jamia Hamdard reserves the right to reject any or all the tenders without assigning any reason.

REGISTRAR

TENDER DOCUMENT

FOR DISPOSAL OF UNSERVICEABLE E-WASTE STORES

AT

JAMIA HAMDARD CAMPUS



JAMIA HAMDARD

HAMDARD, NAGAR

NEW DELHI –110062

TENDER FOR DISPOSAL OF UNSERVICEABLE E-WASTE STORES AT JAMIA HAMDARD

1. Cost of tender: Rs. 500/- only (Non Refundable)
2. Due date of tender submission: From 21-11-16 to 28-11-16 up to 3.00 p.m.
3. Time and date of tender opening: 28-11-16 at 3.30 p.m
4. Earnest Money. Rs. 25,000.00 only
5. Names, address of Firm/Agency and Telephone No.-----
6. Name of proprietor & Address of -----

7. Please specify as to whether auctionist is a sole proprietor/partnership Firm **and registered with the Pollution Control Board**. Name, address, Telephone No of the partner should be specified.
(a)----- (b)-----

8. PAN & Registration No.....
9. Details of earnest money deposit. -----
 - a. Amount. (Rs. In words) -----
 - b. Demand Draft No. -----in favors of The Registrar Jamia Hamdard
 - c. Name of issuing authority. -----Payable to New. Delhi.
10. Declaration by the contractor
This is to certify that I/We before signing this tender have and fully understood all the terms and conditions and instructions contained herein and undertake myself/ ourselves abide by the said terms and conditions.

CONTRACTOR'S NAME & SIGNATURE

TERMS & CONDITIONS

1. Sealed Tenders in prescribed form (ANNEXURE – I) dully filled in must be submitted along with the Bank Draft (The draft shall be in favors of Registrar Jamia Hamdard of Rs. 25,000.00 only as an earnest money latest by 28-11-16 up to 3.00 P.M.
2. **The tenders should be submitted in sealed covers. Open tenders will be rejected.**
3. Tender opening committee will open the Tender on 28-11-16 at 3.30 P.M. in the office of the Estate Officer in presence of available interested tenderers/auctionists.
4. The tender form should be clearly filled in ink legibly or typed. The tenderer/auctionist should quote the amount tendered by him/them in figure & as well as in words. Alterations unless legibly attested by tenderer/ auctionist, shall disqualify the tender. The tender form should be signed by the tenderer/ auctionist himself. Attested copies of the PAN, Registration of Income tax clearance certificate and Registration of Pollution Control Board issued by the concerned agency/organizations, partner ship deed (If firm is in partner ship) shall be enclosed.
5. The Tenderer/auctionist should sign every paper of the tender.
6. The following information will be indicated on the Envelope cover.
 - a) Tender for disposal of following unserviceable & condemned items “As is where is basis” at Jamia Hamdard Campus.
 - b) Name of Firm. _____
 - c) No. of NIT. _____
 - d) Closing of Tender. _____
 - e) Clearly indicate that the demand drafts attached with the tender. _____
7. The tenderer should take care that the amount should be written in such a way that interpolation is not possible. Tenders should clearly quote their rates per unit as asked for both in figures and in words inclusive of all taxes and duties if any. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
8. The address given in the tender shall be deemed to be the renderer's address and correspondence sent on that address shall be considered to have been delivered to the tenderer. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
9. The earnest money will liable to be forfeited, if the tenderer/auctionist withdraws or amends & derogates from the tender in any respect within the period of validity of the tender.

10. The earnest money of successful bidder will be adjusted in final bid amount.
11. The Earnest Money Deposit of un-successful bidders will be refunded within one month from the date of award of lot without any interest against request duly pre-receipted affixed with revenue stamp.
12. The Jamia Hamdard reserves the right to cancel/reject full or any part of the tender without assigning any reason.
13. The Tenderer/auctionist may inspect the materials on any working day between 10:00 AM to 1: PM by prior appointment to satisfy themselves about the quality & condition of the materials offered, before quoting the amount in tender.
14. Tenderer/auctionist while submitting a tender would be presumed to have check the all unserviceable items, considered and accepted all the terms and conditions.
15. Any Act on the part of the tenderer/auctionist to influence any body in the Jamia Hamdard is liable to rejection of his tender.
16. The tenderer/auctionist shall be wholly responsible in respect of removing the all auctioned material from Jamia Hamdard, without damaging the property or item of Jamia Hamdard. If any thing damaged during transportation & removing the auctioned material the demagogues charges shall be recovered from the auctionist as decided by the competent authority of Jamia Hamdard.
17. The contractor shall have to produce the copy of PAN or latest income tax clearance certificate, if he/she is assessed under Income Tax department and registration certificate issued by the Pollution Control Board.
18. The tenderer / auctionist not conforming to tender requirements can be rejected and decision of the competent authority of Jamia Hamdard will be final, no correspondence thereof shall be entertained what so ever.
19. The materials offered for disposal is on "AS IS WHERE IS BASIS" in unpacked condition, Taxes & duties that may be levied by the Govt. will be born by the tenderer/ auctionist.
20. The tenderer/auctionists will make own arrangement against the cutting loading & unloading etc. in the specified time period.
21. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
22. The Jamia Hamdard reserves the right of withdrawing from the sale of any material or lots at any stage without assigning any reasons therefore & effecting the terms & condition of the tender.

23. The auction materials will be allowed to be lifted between 10.00 AM to 4.00 PM on working days only, no lifting/loading shall be allowed in Holiday, Saturday & Sunday. No picking, choosing or sorting will be allowed in the premises for the disposal lots. Mis-description or error in quantity will not invalidate a sale. No refund will be made to the purchaser when the weight or number delivered is less than that have been specified in the tender. The tenderer himself satisfy the quantity & weight as specified in the tender.
24. The person authorized by the purchaser will only be allowed to take delivery.
25. The labour for transport and other arrangements will have to be made by the tenderer at their risk, cost and responsibility.
26. The tenderer shall deposit the 50% of his quoted amount with in three days from the date of intimation/selected highest bidder. The balance amount less the EMD already deposited should be paid within 5 days from the date of issue of award letter by cash or DD. In case the auctioned items not lifted within the time specified, the ground rent @ Rs. 1000/ day or as decided by the competent authority of Jamia Hamdard per day will be charged from the tenderer for a further period of 7 days. The materials not so removed will be treated as abandoned and the EMD and other sums paid will be forfeited without any reference to the tenderer. For such abandoned material the Jamia Hamdard reserves the right to re-sell. The concerned bidder will have not any claim whatsoever about the abandoned lot/lots.
27. Tenders should be valid for a period of 30 (thirty) days from the date of opening of the tenders.
28. In case of any dispute or difference, remain unresolved the matter shall be referred to the Arbitrator appointed by the Vice Chancellor of Jamia Hamdard. The Award of the Arbitrator shall be final and binding on the parties. The jurisdiction shall only at Delhi/New Delhi.
29. The highest bidder of E-waste will dispose off the E-waste of Jamia Hamdard as per recent norms & regulation of the Govt. of India and shall submit a surety letter that he follows the prescribed norms of Govt. of India norms for its disposal and also indemnified the Jamia Hamdard from the disposal of E-waste.

CONTRACTORS SIGN AND SEAL

(As acceptance of the above term & condition)

LIST OF APPROX. UNSERVICEABLE E-WASTE ITEMS

S.No.	Item	Qty	Unit Price	Amount
1	Iron Rack	1		
2	Monitors	88		
3	CPU -	53		
4	UPS-2 Kv	2		
5	UPS-600 VA	23		
6	Keyboards	131		
7	Batterys-26AH	24		
8	Server	8		
9	Scanner	1		
10	OHP Projector	3		
11	Batteries-7ah	34		
12	Room Air Cooler	2		
13	White Board	1		
14	Batterie-17AH	1		
15	CHAIRS	18		
16	LCD HP	3		
17	LCD APC RACK-01	1		
18	Batteries-42 AH	4		
19	Printing papers Dot Matrix	72		
20	Printers	14		
21	Cisco3700 router	1		
22	Typewriter	1		

CONTRACTORS SIGN AND SEAL